**Application to become a professional**

**Member of the EI (MEI)**

**via the Professional Registrants Route**

This is a streamlined route to becoming a professional Member of the Energy Institute (MEI) for those who can demonstrate that they

* already hold a professional registration as a CEng, IEng or CEnv through another UK professional body.
* are currently working in an energy related role and have a track record of working in responsible roles in the energy sector.

**Please complete this application form in full, reading the notes at the end of the form before you begin**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| First name: |  |  | Family name: | |  | |
| Title: Dr / Miss / Mr / Mrs / Ms / Prof / Other |  |  | Date of Birth | |  | |
|  | |  |  |  |  |  |
| Are you already a member of the EI? | |  | Yes |  | No |  |
|  | |  |  | |  | |
| If you are a current member, please tell us the following | |  | Your EI membership no (if known) | |  | |
|  | |  | Your current EI membership grade | |  | |

**Your contact details**

You are welcome to leave this section blank if you are already an EI member.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Home address | | | | | | | | | | | |
| House, building name  and street: | | |  | | | | | | | | |
| Town: | | |  | | | | | | | | |
| County: | | |  | | | | | | | | |
| Country: | | |  | | Postcode: | | |  | | | |
| Telephone: | Home | |  | | | | | | | | |
| Mobile | |  | | | | | | | | |
| Email: | | |  | | | | | | | | |
| Work address | | | | | | | | | | | |
| Organisation: | | |  | | | | | | | | |
| Building name and street: | | |  | | | | | | | | |
| Town: | | |  | | | | | | | | |
| County: | | |  | | | | | | | | |
| Country: | | |  | | Postcode: | | |  | | | |
| Telephone: | Work | |  | | | | | | | | |
| Mobile | |  | | | | | | | | |
| Email: | | |  | | | | | | | | |
|  | |  | |  | | |  | | | | |
| Please tick the address you would like us to use for correspondence. If you do not tick a box, we will use your home address | | | | Home | |  | | |  | Work |  |

**Your Professional Registrations**

To be eligible to be considered for the Professional Registrants route you will need to hold one (or more) of the following professional registrations: **Incorporated Engineer (IEng), Chartered Engineer (CEng) or Chartered Environmentalist (CEnv),** awarded by a UK professional body**.**

Please give details of the professional registrations you have been awarded, including any which are not current. If in the past you transferred registration from one body to another please tell us both your original professional body, and the current body through which you are registered.

Please indicate whether you are in good standing with each body – by in good standing we mean that there are no fees or matters outstanding which could affect your registered status. **Please provide proof that your fees are up-date-date, for example a current receipt outlining payment made and when.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Professional Registration | Which UK professional body was this awarded by? | Year of award or transfer | Is your registration current? | **Are you in good standing with this professional body** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Your professional experience in the energy sector**

In addition to holding a professional registration, to apply for this route you will need to have a track record of working in responsible roles in the energy sector.

|  |  |
| --- | --- |
| Please attach an expanded CV, clearly showing your experience in the energy sector. |  |
| How long, to the nearest year, have you worked in energy related roles overall? |  |

|  |
| --- |
| Please provide a brief statement giving an overview of your energy specific roles to date, including the level of responsibility you have held for energy projects and people, and how you have contributed to the energy sector. (300-400 words) |
|  |

|  |
| --- |
| Why would you like to become a Member of the Energy Institute? |
|  |

**Your proof of identity**

Please supply evidence confirming you identify with your application.

|  |  |
| --- | --- |
| Proof of identification you have provided included – Countersigned | **Evidence enclosed**  **√** |
| True and accurate copy of passport / driving licence / other |  |

**Where did you hear about the EI Professional Registrants route?**

|  |  |  |  |
| --- | --- | --- | --- |
| LinkedIn |  | EI Publication |  |
| EI Website |  | Direct mail |  |
| Twitter |  | Other (Please state) |  |

**Your declaration and signature**

I would like to apply to become a Member of the Energy Institute.

I have read the Terms and Conditions of membership and agree to abide by the Energy Institute’s [Code of Professional Conduct](https://www.energyinst.org/__data/assets/pdf_file/0010/554266/The-EI-Code-of-Professional-Conduct-January-2018.pdf).

I understand, in making this application, that I am giving my consent for the EI to hold my personal data on its database, and that this data will be managed in accordance with the EI’s [Privacy Policy.](https://www.energyinst.org/privacy)

The statements I have made in my application and in the supporting evidence I have provided are true and accurate record of my education, experience and qualifications to date.

|  |  |
| --- | --- |
| Signature: |  |
| Date: |  |

**Please submit your completed electronic application form and supporting documents to:**

[**professionals@energyinst.org**](mailto:professionals@energyinst.org)

Professional Membership Manager

Energy Institute

61 New Cavendish Street,

London W1G 7AR

United Kingdom

+44(0)20 7467 7100

[www.energyinst.org](http://www.energyinst.org)

**Thank you**

for expressing an interest in joining the EI through the Professional Registrants Route.

This is a route to Member of the EI for those who:

* already hold one of the following titles - Chartered Engineer (CEng), Incorporated Engineer (IEng) or Chartered Environmentalist (CEnv)
* are currently working in an energy related role
* have substantial experience working in and contributing to the energy sector, including responsibility for people and projects

**What is Member of the EI (MEI)?**

Member of the EI is the Energy Institute’s professional membership grade for those who are working in and contributing to the energy sector. It’s the standard qualification for professionals in the energy sector, and it is open to everyone working in a responsible role. It demonstrates an individual’s commitment to and understanding of the sector and attests to their personal contribution. As befits a professional title, you are required to sign up to and be bound by the EI’s Code of Professional Conduct, and membership is subject to standard Terms and Conditions which you will find on our website.

**Why a Professional Registrants route?**

The standard route to becoming a Member of the EI is through providing a personal statement and completing a detailed document showing how you have met the MEI competences. In some cases, this is followed by a professional interview.

This streamlined route has been created as a result of an exercise to match the requirements for the titles CEng, IEng and CEnv and the competences needed to gain our MEI title. However, there are still some gaps – they do not attest to your knowledge and understanding specifically in energy. For this reason, this route focusses on those who are currently working in energy and can quickly and fully demonstrate that they have a proven track record in working in responsible roles in the energy sector. We ask you to tell us about your energy experience through a detailed CV and a personal statement, and to tell us briefly why you would like to join the Energy Institute.

We aren’t always able to determine whether you meet the requirements for membership via this route, though you can help us by being as clear as possible about your energy related experience in your application. You may be advised to apply via the established route if we do not feel that we have sufficiently clear evidence from your CV and covering statement that you meet the criteria. If this is the case, the Membership Panel may advise that you should apply through the standard route, or should gain further experience before you reapply.

**Guidance**

**Your Professional Registrations**

You will need to provide proof that your professional registration is up to date, i.e. paid up for the current year. For example, submit a copy of the current year receipt from the body you pay your registration to.

**Your Proof of Identity**

You will need to submit proof of your identity with your application. This should include your picture, date of birth and signature – examples of acceptable ID include a copy of your passport or driving licence.

This copy needs to be signed as a true and accurate copy by someone who has seen the original, for example, a professional member of the EI (or another Institute), or your line manager.

**Your Brief Statement**

Your statement should provide an overview of your career in energy. It is about you, your career and your experience in energy, including your responsibility for energy projects and people. It must explain what you have done, your achievements and the contribution you personally have made to the Energy Industry.