

**BEFORE YOU READ ON:** To keep up-to-date with the latest news about the awards and other events, you will need to have provided us with your mailing preferences. This takes just a minute, no need to log in, just [click here](#).

## EI Awards 2019 entry form

### Entry checklist

- ☐ Have you completed all sections of the form in full?
- ☐ Have you sought permission from all companies directly associated with the project to enter the competition?
- ☐ Have you checked that you have answered the as many of the category criteria as possible in your entry statement? You can find these at: [energyinst.org/whats-on/ei-awards](http://energyinst.org/whats-on/ei-awards)
- ☐ Does your entry statement cover all the sub-headings – background, project aims, description and development, impact and benefits, and reasons for considering the project?
- ☐ Is your entry statement within the required word count of up to 500 words?
- ☐ Have you provided evidence of your achievements? You should include as much results data, facts and figures as possible in your entry statement so that the judging panel can measure your success.
- ☐ Have you written your entry statement in an accessible manner so that it is clearly understandable for anyone without direct knowledge of your project, business or sector?
- ☐ Have you had your entry statement proof-read prior to submission? Spelling, grammar and overall presentation will be considered by the judging panel in their overall decision.
- ☐ Have you provided any additional supporting materials – up to a maximum of 3 – as an electronic link in section 4? Please ensure that you send links that do not expire – using websites such as WeTransfer means that we may not be able to view your additional materials in time.

Please submit your completed form to Amna at [akhan@energyinst.org](mailto:akhan@energyinst.org) by 12 July 2019.

SECTION 1 – INTRODUCTION	
<b>Category of entry</b> – select only one	Community Initiative <input type="checkbox"/> Energy Champion <input type="checkbox"/> Energy Management <input type="checkbox"/> Environment <input type="checkbox"/> Health and Safety <input type="checkbox"/> Innovative Technology <input type="checkbox"/> Public Engagement <input type="checkbox"/> Young Energy Professional of the Year <input type="checkbox"/>
<b>Industry sector the project is targeted at</b> – please select all those that apply from the list	Academia and research <input type="checkbox"/> Biofuels and waste <input type="checkbox"/> Buildings <input type="checkbox"/> Energy demand management and utilisation <input type="checkbox"/> Energy storage <input type="checkbox"/> Energy transformation, heat and power generation <input type="checkbox"/> Finance or investment <input type="checkbox"/>

	Industry or manufacturing <input type="checkbox"/> Natural gas and oil <input type="checkbox"/> Nuclear fuels and / or decommissioning <input type="checkbox"/> Policy / government <input type="checkbox"/> Primary energy exploration and production <input type="checkbox"/> Reclamation, recycling and recovery <input type="checkbox"/> Renewable technology <input type="checkbox"/> Solid fossil fuels and derived products <input type="checkbox"/> Transmission and distribution <input type="checkbox"/> Transport <input type="checkbox"/> Other <input type="checkbox"/>
<b>Region the project is targeted at</b> – please select all those that apply from the list	Africa <input type="checkbox"/> Australia and New Zealand <input type="checkbox"/> East Asia and Pacific <input type="checkbox"/> Europe and Central Asia <input type="checkbox"/> Latin America and the Caribbean <input type="checkbox"/> Middle East and North Africa <input type="checkbox"/> North America <input type="checkbox"/> South America <input type="checkbox"/> South Asia <input type="checkbox"/>
<b>In 50 words please summarise the main aims, impacts and benefits of the project</b>	
<b>If applicable, please list all companies who are directly associated with the project here</b> – please ensure you have their permission for entry	
<b>SECTION 2 - CONTACT DETAILS</b>	
<b>Main contact person details</b>	
<b>Name</b>	
<b>Job title</b>	
<b>Company</b>	
<b>Country</b>	
<b>Email</b>	
<b>Telephone</b>	
<b>PR/marketing/communications contact person details</b>	
<b>Name</b>	

<b>Job title</b>	
<b>Company</b>	
<b>Country</b>	
<b>Email</b>	
<b>Telephone</b>	
<b>SECTION 3 – YOUR MAILING PREFERENCES</b>	
<p>If you would like to keep hearing about the EI Awards Ceremony, our other events and receive exclusive discounts, please <a href="#">click here</a> and tick the ‘what’s on?’ button, as well as any other options that interest you.</p> <p>Please note that you need to have an EI profile in order to subscribe – simply <a href="#">click here</a> to create one if you haven’t already.</p>	
<b>SECTION 4 – ENTRY STATEMENT</b>	
<b>Project title</b>	
<b>Background</b> – reasons behind the project concept	
<b>Aims</b> – what was the project designed to achieve?	
<b>Description and development</b> – actions taken to carry the project	
<b>Impact and benefits</b> – what were the positive outcomes of the project? How have you measured your success? <b>Be sure to provide evidence.</b>	
<b>Reasons</b> – why should the project be considered for the award? How did this project achieve its aims? <b>Be sure to provide evidence.</b>	
<b>SECTION 5 – SUPPORTING MATERIALS</b> (to be provided as a web link)	

<b>Link 1:</b>	
<b>Link 2:</b>	
<b>Link 3:</b>	

Please submit a new form for each entry you wish to submit.

If your organisation is sponsoring an award, any entries you make to that category will not be considered by the judging panel.